

**City of Houston Police Department**  
Burglary and Theft Division/Alarm Detail  
1200 Travis, Houston, Texas 77002  
Tel. 713 308-1400, fax 713 308-1404

Permit # \_\_\_\_\_

## ALARM PERMIT APPLICATION

Applicant's Name: \_\_\_\_\_  
(type or print)

Applicant's Telephone No.: ( ) \_\_\_\_\_ ( ) \_\_\_\_\_  
(area code) (home number) (area code) (Work number)

Address of Alarm: \_\_\_\_\_  
(street address and apartment or suite no.)  
\_\_\_\_\_  
(city, state, and zip code)

Business Name: \_\_\_\_\_ Telephone No. ( ) \_\_\_\_\_

Owner Name (if other than applicant): \_\_\_\_\_

Owner Address: \_\_\_\_\_  
(street address and apartment or suite no.)  
\_\_\_\_\_  
(city, state, and zip code)

Mailing Address (if different): \_\_\_\_\_  
(street address and apartment or suite no.)  
\_\_\_\_\_  
(city, state, and zip code)

TYPE OF ALARM SITE:  Residence  Non-Residence/business  Government Office  
(check applicable)

TYPE OF ALARM:  Burglar  Hold-up/panic  Monitored system  Local (audible)

Applicant's Driver's Lic. No. \_\_\_\_\_ State \_\_\_\_\_, SSN# \_\_\_\_\_  
(Optional)

Alarm Company: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Please list two (2) individuals or alarm/security company that has agreed to respond and grant access to the alarm Site within one (1) hour.

Name of Contact #1: \_\_\_\_\_ Local Phone No. \_\_\_\_\_  
(or name and phone no. of alarm/security company)

Name of Contact #2: \_\_\_\_\_ Local Phone No. \_\_\_\_\_

X \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Applicant or Authorized Agent

The Applicant or Authorized Agent affirms that all the information contained herein is true and correct to the best of his/her knowledge. This Application may be denied for false statements and/or non-payment of all fees owed to the City of Houston. The permit may be revoked for Disciplinary reasons and/or non-payment of fees owed to the City in accordance with "City of Houston code of ordinances chapter 11 Article III.

A POLICE VEHICLE MAY NOT BE DISPATCHED TO YOUR LOCATION UNLESS THE ALARM COMPANY PROVIDES A VALID ALARM PERMIT NUMBER. The Houston Police Department has policies and procedure which are not specified in the ordinance.

PERMITS ARE VALID ONE (1) YEAR FROM ISSUE DATE AND MUST BE RENEWED PRIOR TO EXPIRATION TO INSURE POLICE RESPONSE.

\*\*\*PLEASE SEE REVERSE SIDE FOR FEE SCHEDULE AND PAYMENT INFORMATION\*\*\*

## FEE SCHEDULE

BURGLAR AND HOLD-UP/PANIC ALARMS MUST HAVE SEPARATE PERMITS. Contact your alarm company if you are not sure which permits your alarm system requires.

### RESIDENTIAL ALARM PERMIT

Burglar: \$10.00 each. (Annual renewal require, fee \$10.00)

Hold-up/panic: \$10.00 each. (Annual renewal required, fee \$10.00)

Combination burglar and hold-up/panic: \$20.00. (Annual renewal required, fee \$20.00)

### NON-RESIDENTIAL/BUSINESS ALARM PERMIT

Burglar: \$35.00 each. (Annual renewal required, fee \$35.00)

Hold-up/panic: \$35.00. (Annual renewal required, fee \$35.00)

Combination burglar and hold-up/panic: \$70.00 (Annual renewal required, fee \$70.00)

GOVERNMENT OFFICES: Alarm system is on premises occupied by the United States Government, the state Of Texas, the County of Harris, or the City of Houston situated within the corporate limits of the City, a permit is mandatory, but no fee is required.

ALARM RESPONSE: Five (5) false burglar alarm calls are allowed without charge with a burglar alarm permit per Year. Thereafter three (3) false calls are chargeable at \$50.00 each. Permits subject to revocation after 8th false Call and no response. Burglar alarm systems without a permit are chargeable at \$50.00 per response and/or no response.

In addition to false call fees, violations of the alarm ordinance are subject to criminal prosecution as a Class C Misdemeanor. You must notify your alarm company upon receipt of your alarm permit number.

### \*\*\*\*\*PAYMENT INFORMATION\*\*\*\*\*

You may pay with check, money order, or credit card; please do not send cash.  
The application must be returned with payment. Credit Card transactions may be faxed to 713 3-8-1404.

Mail To: City of Houston Police Department/Alarm Detail  
P.O. Box 741052, Houston, Texas 77074-9998

Make check payable to: City of Houston

Payment method (circle one): Check, Money Order, MasterCard, VISA, AmExpress, Discover

Amount enclosed \$ \_\_\_\_\_, or charge to my credit card.

Payment with credit card: \_\_\_\_\_, Date \_\_\_\_\_  
Authorized Signature

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_  
(Print all digits)

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